# Security Settings for Web-Site

In order to effectively manage and control our data, access to certain functions will need to be controlled.

Table 1 shows the proposed Security Setting and what each level can do

It is proposed all members have basic access to manage their records and then have additional roles as determined necessary for effective management of the data. They can have more than one Access Type

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| Access Type | Can |
| Members | Manage own animal records – Fates, details etc  Transfer animals to another carer  Update basic information about their member details – address, availability  View Basic Statistics  Run members lists but not see other members individual details page  Create Animal Records  Work in “Office” Environment  View Vet Lists |
| Coordinator | View basic statistics  Run detail reports for Branch Stats they are in. This means access to lists of names of members with animals |
| Member Mgmt | Updating members details, new members, resigned members etc.  Managing membership cards  Updating positions  Set privacy settings for member list |
| Training | Updating training records  Update titres records  Creating new members |
| Office | Create a new call number  Searching for members  Add fate or outcome  Change the carer (to accommodate the movement of animals within the system)  Make notes as per the fate & record sheets  Update/Change Availability status of Members  Inputting paper based after-hours numbers (as these are pre-numbered) |
| Administration | All of the above +  Deleting/Archiving Records – for managing duplication of data  Modifying/cleaning outstanding records  Setting Security Access Levels |

Basic Statistics will include but not limited to:

* Member / branch numbers / qualifications (Graphs)
* Animal Success Rates (Animal Type and Fates) incl branch breakdowns

The only discrepancy which to vote on is Co-ordinator Access – do we limit this just to Branch/coordinator or give them all coordinator areas for branch. What happens when another coordinator is away. Or do we amend to “Branch” and have all positions (coordinator, secretary, chair, vice-chair) with all access to detail stats for their branch?